

Community Relations

Access to District Records

Any person shall have reasonable access, during normal business hours, to the public records of the schools and District. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.

The District may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes. (cf. 4112.6/4212.6/4312.6 - Personnel Records) (cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information) (cf. 5125 - Student Records) (cf. 5125.1 - Release of Directory Information) (cf. 9011 - Disclosure of Confidential/Privileged Information) (cf. 9321 - Closed Sessions Purposes and Agendas)

Legal Reference:

CALIFORNIA CONSTITUTION, Article I, Section 3

EDUCATION CODE

- 35145 Public meetings
- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 35170 Authority to secure copyrights
- 35250 Duty to keep certain records and reports
- 42103 Publication of proposed budget; hearing
- 44031 Personnel file contents and inspections
- 44839 Medical certificates; periodic medical examination (re access to medical certificate in personnel file)
- 49060-49078 Pupil Records
- 52015 Ongoing evaluation and modification of school improvement plans
- 52015.5 Availability of information required by E.C. 52015(g)
- 52850 Applicability of article (School-based coordinated program plan availability)
- 54722 Application of article (Motivation and maintenance program plan availability)

ADMINISTRATIVE CODE, TITLE 5

- 430-438 Individual pupil records

GOVERNMENT CODE

- 3547 Proposals relating to representation
- 6250-6270 California Public Records Act
- 53262 Employment contracts
- 54957.5 Agendas and other writings distributed for discussion or consideration