

Instruction

School-Sponsored Trips

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band, or other extracurricular or cocurricular activities.

All trips involving out-of-state or over a 500-mile radius of Orange Unified School District and/or overnight travel shall require the prior approval of the Board. In the event a Board meeting is not timely, the Superintendent may approve/disapprove the trip and inform the Board. Other trips may be approved by the Superintendent or designee.

The principal shall establish a process for approving a staff member's request to conduct a school-sponsored trip. When planning trips, staff shall consider student safety, objectives of instruction, the most effective use of instructional time, the distance from school, District and student expense, and transportation and supervision requirements. Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

No field trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds. The Superintendent or designee shall coordinate with community groups to supply funds for students in need. (Education Code 35330)

Legal Reference:

EDUCATION CODE

- 8760 Authorization of outdoor science and conservation programs
- 32040 Duty to equip school with first aid kit
- 32041 First aid kits
- 32043 Snake bite kits on field trips
- 32044 Violations
- 35330 Excursions and field trips/waiver of all claims
- 35331 Provisions for medical or hospital service for pupils (on field trips)
- 35332 Transportation by chartered airline
- 44808 Liability when pupils not on school property
- 48908 Duties of pupils; authority of teachers

Adopted: (7-88 12-92) 3-08

ORANGE UNIFIED SCHOOL DISTRICT  
Orange, California