

ORANGE UNIFIED SCHOOL DISTRICT

FOOD SERVICE ASSISTANT

DEFINITION

Under supervision – assists in the preparation of foods; assists in serving on lunch line; does general cleaning of kitchen work areas, equipment and counters; performs regular and sometimes heavy manual labor duties; and does related work as required.

Representative Duties

Assists in preparing lunch items, such as salads, fruits, and sandwiches; heats foods; opens cans; assembles ingredients in prescribed amounts; dishes up foods on lunch line; assists in the preparation of main dishes; assists in baking duties;

Cleans serving counters, utensils, trays, and kitchen equipment; sweeps or mops up spills on floors; keeps storage rooms, refrigerators and freezers clean and sanitary; assists in storing and checking foods and supplies; assists in taking inventory.

Backstops other positions as required.

Organizational Responsibilities

Positions in this class normally report to a Food Service Manager or other senior level position, and receive training and assignments from such supervisors.

Positions normally work on a regular part-time basis. Rotation is normally required so that all employees will learn all lunch and food service tasks.

ENTRANCE QUALIFICATIONS GUIDE

Training and Experience

Any combination of training and experience that would likely provide the desired knowledge and abilities. Some paid or volunteer experience in the serving and preparation of foods is desirable; demonstrate dependability and cleanliness.

Knowledge and Abilities

Familiarity with: preparation and serving of foods; cleaning materials and methods; safety and hygienic practices; basic arithmetic calculations and records work, safe working methods and procedures.

Ability to: follow oral and written instructions and procedures carefully; assist skillfully in the serving or preparation of foods; coordinate activities and physical duties; perform regular and heavy manual labor duties.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Medium Work:

Positions in this class perform work which involves the frequent lifting; pushing and/or pulling of objects which may approximate 50 pounds and may occasionally weigh up to 100 pounds.

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Mobility:

Positions in this class require the mobility to stand, stoop, reach and bend;

Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.

Other Conditions:

Incumbents may be required to work with harsh or toxic substances.