

ORANGE UNIFIED SCHOOL DISTRICT

**A/V REPAIR ELECTRONICS TECHNICIAN**

**DEFINITION**

Under general supervision - performs skilled repair, maintenance and servicing of a wide variety of electronic, audio visual, clock, alarm and vandal systems, phones, computers, typewriters and office equipment; and does related work as required.

Representative Duties

Assembles, installs, repairs and performs preventative maintenance on a wide variety of audio visual, electronic, electric and manual equipment; including typewriters, adding machines, calculators, duplicators, clock and alarm systems, fire alarms, vandal and intruder alarms, phone systems and computers. Programs clock, bell and alarm systems; orders repair and replacement parts; surveys cause of damage and repairs to all related equipment and recommends replacement if repairs are not economical; maintains inventory of spare parts and supplies; maintain records; instructs others in the use, maintenance and repair of all related equipment.

Organizational Responsibilities

Positions in this class report to the Maintenance Manager or a senior position, and are responsible for the maintenance and repair of all district electronic, audio visual and computer equipment.

**ENTRANCE QUALIFICATIONS GUIDE**

Training and Experience - Equivalent to:

Two years of journeyman level experience in the repair and maintenance of electronic audio visual and computer systems. Completion of an approved technical school, or trade courses in these trades may be substituted for one year of required experience.

Knowledge and Abilities:

Thorough knowledge of: the operation, maintenance, overhaul and repair of all types of electronic, electrical, manual, computer and related equipment; and of electronic test equipment, safe working methods and procedures.

Ability to: diagnose defects in electronic equipment and make necessary major or minor repairs; maintain records; understand and follow written and oral directions.

Licenses

A valid California Motor Vehicle Operator's License.